

Miami Trace Local School District
3818 State Route 41 NW
Washington Court House, Ohio 43160
APPLICATION FOR INTERDISTRICT OPEN ENROLLMENT
(Students entering or attending from another district)
2020-2021 School Year

Name of Student _____ Date of Birth _____

Address _____

Name of Parent/Guardian _____

Phone: Home () _____ Work () _____ Cell () _____

Email: _____

What school does the student attend now? _____

Grade of student when school will start in the **2020-2021** school year: _____

School District in which you will reside when school starts: _____

Are there custody papers involved with this student? _____

If yes, who has legal custody? _____

Is this student in a gifted education program with a Written Education Plan (WEP) on file? _____

Is this student in a special education program with an Individual Education Plan (IEP) or being tested for special education? _____

If yes, are you being served at a school or facility other than Miami Trace Local Schools? _____

Has the student been suspended or expelled for ten or more consecutive days in this or the preceding semester? _____ *

I have received and read a copy of the interdistrict policy and agree to its terms. I understand that false or inaccurate information may result in denial to or removal from attendance in the Miami Trace District.

Signature of Parent/Guardian _____ Date _____

Signature of Student if 18 years or older _____ Date _____

Do not write below this line.
.....

Rec by _____ Date _____ Time _____ Approved Yes No Reason _____

Signature _____ Date _____

*Confirmed by _____ of _____
Principal School

After approval, new students in grades 6-12 requesting open enrollment must immediately register and enroll for classes at Miami Trace High School and Miami Trace Middle School. This ensures balance in class scheduling.



Miami Trace Local School District

3818 State Route 41 NW

Washington C.H., Ohio 43160

PH: (740) 335-3010 • Fax: (740) 333-2479

5113 - INTER-DISTRICT OPEN ENROLLMENT

The Board of Education shall permit the enrollment of students from any Ohio district in a school or program of this District, provided each enrollment is in accordance with laws and regulations of the State concerning Inter-District Open Enrollment, the provisions of this policy, and the administrative guidelines established to implement this policy.

- A. No inter-district open enrollment student will displace a Miami Trace resident student in a class or course.
- B. Class ratio in grades kindergarten through one will not exceed 21-1 student-teacher ratio at the time of acceptance of an inter-district student.
- C. Class ratio in grades two through six will not exceed 25-1 student-teacher ratio at the time of acceptance of an inter-district open enrollment student.
- D. Junior high and high school class size limits will be determined on a course-by-course basis.
- E. Special education class size limits are based on special education regulations.
- F. Miami Trace will not institute any new/additional special education programs to serve students applying for open enrollment. If a student is evaluated for placement in a special education program, representatives of the district of residence will be invited to the placement meeting.
- G. No student, once accepted, will be displaced due to enrollment numbers as stated above for that school year.
- H. Transportation to school other than the one the student would normally attend based on residence must be provided by the parents unless the student can be picked up and dropped off at a district-identified bus stop.
- I. Student acceptance shall not be based on academic, artistic, athletic or extra-curricular ability; disabling conditions; language barriers; or disciplinary conditions other than as noted and as permitted by State law.
- J. Inter-district students who have been expelled or suspended for ten (10) or more consecutive days in the current or preceding term may be denied enrollment to the School District.
- K. Student athletes who transfer to the District through inter-district open enrollment are subject to the Ohio High School Athletic Association bylaws governing athletic eligibility.
- L. Applicants may be rejected if the racial balance of either the resident district or the Miami Trace Local School District would be negatively impacted.
- M. When annually submitting applications for open-enrollment, applicants must submit a proof of address for residential district. Any changes in the residential address during the school year must be immediately communicated to Miami Trace.

David Lewis, Superintendent
Debbie L. Black, CPA, Treasurer/CFO

- N. Applicants may be rejected for a history of a refusal to participate in an assessment where the student was not otherwise exempt (signing an "opt out" form is not an exemption).
- O. Applicants may be rejected where the applicant participated in a school fundraiser in a preceding term and either failed to submit leftover product or money owed as part of the fundraiser.

Procedures for application:

- A. Applications may be picked up at the District Office from March 1st through April 30th during business hours.
- B. A separate application must be completed for each student.
- C. Completed applications must be received by the District by April 30th or have a March or April postmark.
- D. Applicants will be notified by mail on or before August 1st that they have been either accepted or denied.
- E. The Superintendent may waive any stated enrollment deadlines up to the first full week of October should extenuating circumstances exist. These applications will also be prioritized on a first come basis.
- F. Students who move from Miami Trace to another Ohio District after May 31st until the first day of school are eligible to apply for open enrollment. They must apply on or before opening day and before entering another school.
- G. Students enrolled in the Miami Trace District who move from the District during the school year are eligible for open enrollment. They must apply within five (5) school days of the move.

Priority status:

- A. First priority will be given to students who move from Miami Trace during the current school year or prior to June 1st preceding the upcoming school year.
- B. Second priority will be given to students who were inter-district enrollment students to the District the prior year.
- C. Third priority will be given students who have siblings attending Miami Trace under the inter-district policy.
- D. Applications will be processed on a first come/first serve basis by priority status.