

**MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

**REGULAR MEETING**

**Monday, July 23, 2018**

(These minutes have been approved by the Board of Education.)

**MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION OFFICE**

**5:30 P.M.**

Call to Order

Pledge to Flag

Roll Call:

Mike Henry, President  
Charlie Andrews, Vice President  
Rob Dawson  
Bruce Kirkpatrick  
David Miller

Others Present:

Kim Pittser	Asst. Superintendent
Debbie Black	Treasurer/CFO
Aaron Hammond	MTHS Athletic Director
Jim Garland	Township Trustee

Mission Statement of Miami Trace: To provide a quality educational environment with opportunities and relationships that prepares students for future success.

Public Participation: Jim Garland, Township Trustee, suggested to the board that it provide bus route information to the townships so each township would know which roads buses would travel first on delay and early dismissal days when road conditions are compromised due to in climate weather. Mr. Garland suggested that the townships could help the school by clearing roads traveled first on the routes. Mr. Garland also invited the board to the township picnic on August 30, 6 p.m., in Good Hope.

Aaron Hammond, MTHS Athletic Director, provided samples to the board for the weight room floor in the new high school.

Agenda Adoption: The board president reviewed changes to the agenda and then inquired if there was a motion to approve the agenda as changed.

Motion 18/97: Mr. Dawson moved to adopt the agenda and Mr. Andrews seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

CONSENT AGENDA

Minutes: The minutes for the June 25, 2018, regular meeting were submitted for approval.

Field Trip: (See Exhibit A.) The superintendent recommended that the board approve the request from Mr. Enochs and Ms. Stachler for the Ag Ed/FFA field trip list as presented, including fee collections.

Employment: The superintendent recommended that the board approve the following individuals to be employed as indicated:

- A. Certificated: (2018 – 2019 School Year)
  - 1. Payge Smith – Teacher – Step 0 with BS
  - 2. Substitute Teachers:
    - a. Barbara Beam
    - b. Keturah Bennett
    - c. Joy Bishop
    - d. Elaine M. Butts
    - e. Mary Ann Carson
    - f. Rachel Cline
    - g. Debra Corbell
    - h. Dorothy Countryman
    - i. Kathy Daniels (Clark)
    - j. Carole Daugherty
    - k. Keri Douglas
    - l. Mary Dyer
    - m. David Evans
    - n. Kenneth Fliehman
    - o. Nellda Friend
    - p. Robert Frost
    - q. Kathy Ginn
    - r. Amy Griffith
    - s. Sharon Hartley
    - t. Melissa Havens
    - u. Kylie Holmes
    - v. Krista Hott
    - w. Joy Jordan
    - x. Rebecca Matthews
    - y. Tim McConnaughey
    - z. Debra Melvin
    - aa. Jane Ann Miller
    - bb. Loretta Miller
    - cc. Debbra Minyo
    - dd. Gaye Moore
    - ee. Ashley Morse
    - ff. Jacob Nienaber
    - gg. Kami Olsson
    - hh. Cameron Pavey
    - ii. Benjamin Pence
    - jj. Mark Peters
    - kk. Mary Peters
    - ll. Matthew Peters
    - mm. Jo Lynn Phillips
    - nn. Katrina Puckett (Zemke)
    - oo. Janine Ramirez
    - pp. Brenda Riley
    - qq. Carlos Roberts
    - rr. Colin Ryan
    - ss. Anita Sheridan
    - tt. Tammy Smith-Reisinger
    - uu. William Snowball

- wv. Lee Snyder
- ww. Joel Spring
- xx. Ray Vance
- yy. Calvin VanSkiver
- zz. Dale Waulk
- aaa. Dawn Wilson
- bbb. Rachelle Wolfe
- ccc. Randolph Yankowski
- ddd. Karen Yeager
- eee. Ashley Young (Brown)
- fff. Dawn Young
- ggg. Steven Zink

B. Classified: (2018 – 2019 School Year)

- 1. Substitute Bus Drivers:
  - a. Kyle King
  - b. Jason Cline
  - c. Michelle Noble

C. Resident Educators/Non-Resident Educators Mentors:

- 1. Christina Schingledecker – Resident Educator Mentor REM Year 1
- 2. April McCarty – Resident Educator Mentor REM Year 1
- 3. April McCarty – Resident Educator Mentor REM Year 1
- 4. Vickie Cockerill – Resident Educator Mentor REM Year 2
- 5. Vickie Cockerill – Non-Resident Educator Mentor
- 6. Sara Randolph – Non-Resident Educator Mentor
- 7. Robin Hart – Non-Resident Educator Mentor
- 8. David Thomas – Resident Educator Mentor REM Year 1

D. Parent Mentor: (2018 – 2019 School Year)

- 1. Pam Thornburg – Paid at a rate of \$21.00 per hour, up to 1,000 hours. Paid from the Parent Mentor Grant.

E. English Language Learner (ELL) Translator/Tutor: (2018 – 2019 School Year)

- 1. Melanie Langley at a rate of \$25.50 per hour

F. Gifted Program Advisor at \$25.00 per hour: (2018 – 2019 School Year)

- 1. Susie Berry

G. Tutors: (2018 – 2019 School Year)

- 1. Valerie Hawvermale

H. CORE Subject Specialist: (2018 – 2019 School Year)

- 1. Mallory Toops

I. Supplementals/Pupil Activity: (2018 – 2019 School Year)

- 1. Alexis DeWitt – Pd. Middle School Volleyball Coach, Level VIII, Step 1
- 2. Caitlin Francis - Pd. Head Soccer Coach (Girls)
- 3. Jacob Garringer – Pd. Middle School Football Coach, Level VIII, Step 2
- 4. Joe Henry – Pd. Freshmen Football Coach, Level V, Step 5
- 5. Allen Hoosier - Pd. Assistant Freshmen Football Coach, Level VI, Step 5
- 6. Aubrey Kiger – Pd. Assistant Volleyball Coach, Level V, Step 0
- 7. Doug Mace - Pd. Head Volleyball Coach
- 8. Patrick “Rick” Massie – Pd. Head Middle School Football Coach, Level VI, Step 5+

9. Ashley Patton - Pd. Head Cheer Advisor (Football)
10. Matt Platt – Assistant Athletic Director
11. Matt Platt – Faculty Manager, Level IV, Step 0
12. Matt Platt – Strength and Conditioning Coordinator
13. Alan Preston, Pd. Assistant Varsity Football Coach
14. Tyler Robertson – Pd. Middle School Cross Country Coach, Level VIII, Step 4
15. Kim Schirtzinger - Pd. Tennis Coach (Girls)
16. Tiara Scott – Pd. Middle School Cheerleader Advisor, Level VIII, Step 1
17. Jeff Smallwood - Pd. Cross Country Coach
18. Rachel Smith – Pd. Middle School Volleyball Coach, Level VIII, Step 0
19. Rob Smith - Pd. Golf (Boys) Coach Level 5, Step 0
20. Spenser Smith – Pd. Assistant Varsity Football Coach
21. Natalie Spears - Pd. Assistant Cheer Advisor (Football)
22. Chad Tolbert - Pd. Assistant Soccer Coach (Girls), Level V, Step 0
23. Todd Wallace - Pd. Golf (Girls) Coach Level 5, Step 0
24. Carl "Curt" Ware - Pd. Assistant Varsity Football Coach, Level III, Step 3
25. Jerry Williams - Pd. Varsity Football Coach
26. Jerry Williams – Pd. Assistant Strength and Conditioning Coordinator
27. Sean Sweeney – Pd. Assistant Boys Soccer Coach

- J. Board Appointed Middle School Soccer Coach at a rate of \$1000.00 for the 2018 season:
1. Bridgette Bowers
- K. Jeff Creamer – to be paid \$1,200.00 plus benefits from the Football Camp Fund (300-4516-9003) Football Coach
- L. The superintendent recommended that the board ratify his action of placing employee Cathy Murphy on unpaid administrative leave for June 26, 2018 and paid administrative leave for the time period of June 27 – 29, 2018, given that such decision is made in the best interest of the district and for a proper public purpose.

Volunteers: (2018 – 2019 School Year) The superintendent recommended that the board approve the following individuals to be volunteers as indicated:

- A. MT Elementary Volunteer:
1. Louann Thompson
- B. Athletics:
1. Jack Anders – Volunteer Assistant Varsity Football
  2. Phil Gaulin - Volunteer Assistant Varsity Football
  3. Matt Pettit - Volunteer Assistant Cross Country
  4. Brittany Shull – Volunteer Middle School Cheer Coach
- C. Computer Technician Volunteer:
1. Kyle Riegel

Resignation: The superintendent recommended that the board approve the resignation of Michelle A. Teis from all positions, effective August 1, 2018.

Cell Phone Stipends: (See Exhibit B.) The treasurer recommended board approval to pay the FY19 cell phone stipends.

Agreement: (See Exhibit C.) The treasurer recommended board approval for the agreement to utilize RefPay, aka ArbiterPay, for the payment of athletic officials.

Cashier and Petty Cash Fund: The treasurer recommended board approval of a high school petty cash fund in the amount of \$100.00 with Joni Henderson as custodian.

Invoices: The treasurer recommended board approval to pay an invoice in the amount of \$3,074.37 to Riddell and an invoice in the amount of \$6,812.00 to Yellow Jacket Sports Camp.

Hourly Employees Time Clock: The superintendent recommended that the hourly employees not be required to clock out for lunch on Monday, August 13, 2018 Heritage Church luncheon, August 14, 2018 workday, as well as the waiver days scheduled for October 5, 2018 and February 8, 2019.

Membership: The superintendent recommended that the board approve the annual membership with Fayette County Chamber of Commerce in the amount of \$765.00 for 2018 – 2019 school year.

Sponsorship Agreement: (See Exhibit D.) The superintendent recommended that the board approve the sponsorship agreement with Southern State Community College as presented.

Transportation Routes: (See Exhibit E.) The superintendent recommended that the board approve the 2018 – 2019 bus routes as presented.

Fees: The superintendent recommended that the board approve the fee of \$25.00 for any new 7<sup>th</sup> or 8<sup>th</sup> grade soccer player to cover the cost of their own uniform, which they will keep at the end of the season.

The board president inquired if there was a motion to approve the items on the consent agenda.

Motion 18/98: Mr. Kirkpatrick moved to adopt the agenda and Mr. Dawson seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

## REGULAR AGENDA

Financials: (See Exhibit F.) The treasurer recommended that the board approve the June, 2018, financial reports.

Motion 18/99: Mr. Miller moved to approve the financial reports. Mr. Dawson seconded the motion.

Roll Call: Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes. Motion carried.

Update: The treasurer provided an update to the board concerning the request by Tanger Outlet to reduce its property value. The treasurer explained that a preliminary review of the property by another appraiser did not agree with the proposed values presented by Tanger's representatives. Further discussions are expected.

Administrative Reports: Mrs. Kim Pittser, assistant superintendent, informed the board that testing results continue to be evaluated, and the new employee orientation is on August 6 and 7.

### Future Board Meeting Dates:

A.	August 6, 2018	Miami Trace Board Office	5:30 P.M.
B.	August 27, 2018	Miami Trace Board Office	5:30 P.M.
C.	September 10, 2018	Miami Trace Board Office	5:30 P.M.
D.	September 24, 2018	Miami Trace Board Office	5:30 P.M.

### Board Members Reports

Public Participation: None.

Adjournment: The board president inquired if there was a motion to adjourn the meeting.

Motion 18/100: Mr. Kirkpatrick moved to adjourn the meeting. Mr. Dawson seconded the motion.

Roll Call: Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes. Motion carried.

6:22 p.m.

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President

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Treasurer/CFO