

MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION

ORGANIZATIONAL MEETING

Monday, January 14, 2019

These minutes have been approved by the Board of Education.

MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION OFFICE

5:00 P.M.

Call to Order

Pledge to Flag

Roll Call:

Charlie Andrews
Rob Dawson
Mike Henry
Bruce Kirkpatrick
David Miller

Others Present:

Dave Lewis	Superintendent
Kim Pittser	Assistant Superintendent
Debbie Black	Treasurer/CFO
Bill Franke	Business Manager
Aaron Hammond	MTHS Athletic Director
Rob Enochs	MTHS Principal
Josh Predovich	SHP Leading Design
Ryan Carter	Record Herald

Mission Statement of Miami Trace: To provide a quality educational environment with opportunities and relationships that prepares students for future success.

Election of Officers: President Pro-Tem Mike Henry inquired if there were any nominations for president of the board of education. Mr. Miller nominated Charlie Andrews, and Mr. Dawson seconded the motion. Mr. Henry inquired if there were any other nominations. No response.

Motion 19/01: Mr. Miller moved to close nominations and name Charlie Andrews as president. Mr. Dawson seconded the motion.

Roll Call: Mr. Andrews, abstain; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

Mr. Andrews inquired if there were any nominations for vice president of the board of education. Mr. Henry nominated Bruce Kirkpatrick, and Mr. Miller seconded the motion. Mr. Andrews inquired if there were any other nominations. No response.

Motion 19/02: Mr. Henry moved to close nominations and name Bruce Kirkpatrick as vice president. Mr. Miller seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, abstain; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

The superintendent made the following committee appointments:

- A. Athletics – Charlie Andrews
- B. Communications – Rob Dawson
- C. Curriculum/Programming – Rob Dawson & Bruce Kirkpatrick
- D. Facilities – Bruce Kirkpatrick & Dave Miller
- E. Legislative Liaison – Dave Miller
- F. Negotiations – Mike Henry
- G. O.S.B.A. Student Achievement Liaison – Charlie Andrews
- H. Personnel – Rob Dawson

The treasurer made the following committee appointments:

- A. Finance – Charlie Andrews & Mike Henry
- B. Insurance – Mike Henry & David Miller

Public Participation: None.

Agenda Adoption: The president inquired if there was a motion to adopt the agenda.

Motion 19/03: Mr. Kirkpatrick moved to adopt the agenda. Mr. Henry seconded the motion.

Roll Call: Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes. Motion carried.

Recognition: The superintendent presented a plaque to the out-going board president, Mike Henry, in appreciation for his service during 2018. In addition, the superintendent presented OSBA certificates of appreciation to all board members for their service.

CONSENT AGENDA

Minutes: The minutes for the December 10, 2018, regular meeting were submitted for approval.

Employment: The superintendent recommended that the board approve the following individuals to be employed as indicated:

- A. Certificated:
 - 1. Substitute Teachers: (2018 – 2019 School Year)
 - a. Tara Malloy
 - b. Brooke Mossbarger
 - c. Brad Mullenix
- B. Classified: (2018 – 2019 School Year)
 - 1. Janelle Bailey – Assignment 4.5 Hour Assistant Cook, Step 0, MTMS, effective 1-22-19
 - 2. Jason Beatty – Substitute Bus Driver
 - 3. Adele Huffman – Substitute Cook
 - 4. Sandra King – Assignment: 4.5 Hour Assistant Cook, Step 0, MTHS, effective 2-4-19
 - 5. Jomi Thacker – Assignment: 4.5. Hour Assistant Cook, Step 0, MTMS, effective 1-23-19

- C. Computer Technology: The superintendent recommended that the board approve to employ Kyle Riegel to assist with computer technology installation at the new high school from January 7, 2019, through February 22, 2019, at a rate of \$15 per hour, not to exceed 150 hours.
- D. Supplementals/Pupil Activity Contract: (2018 – 2019 School Year)
 - 1. Musical Director – Ian Stasko, Level III, Step 3
- E. Tutor: (2018 – 2019 School Year)
 - 1. Jacqui Montgomery
- F. CORE Specialists: (2018 – 2019 School Year)
 - 1. Tim McConnaughey
 - 2. Steve Zink

Volunteer: The superintendent recommended that the board approve the following volunteers:

- A. Kimberlee Parkins to complete observation hours from January 15, 2019 – May 17, 2019, at the Miami Trace Middle School
- B. Morgan Rambo to complete observation hours from January 15, 2019 – May 17, 2019, at the Miami Trace Elementary, pending background check

Authorization to Pay Bills: The treasurer recommended that the board authorize the treasurer to pay all bills for the school district as they come due and dispense with the listing of bills to be paid during calendar year 2019.

Investment of Funds: The treasurer recommended that the board authorize the treasurer to seek quotations and invest school district funds in accordance with state law.

Tax Advances: The treasurer recommended that the board authorize the treasurer to request tax advances from the county auditors as those monies become available.

Property Tax Appeals: The treasurer recommended that the board authorize the treasurer to manage property tax valuation appeals, including the agreement to any settlements.

Invoice: The treasurer recommended board approval for payment of an invoice in the amount of \$8,313.09 from Healthcare Billing Services for Medicaid services.

Donations: The superintendent recommended that the board approve the following donations:

- A. School supplies from Wal-Mart to elementary, valued at \$2,200.00
- B. \$50.00 from Jeffersonville Boy Scouts Troop 67 to the Vocal Music Club (300/9470)
- C. \$50.00 from Jeff Lions Club to MTHS Vocal Music Fund
- D. Spelling Bee Plaque from Quali-Tee Design, valued at \$40.00

BASA Membership Fee: The superintendent recommended that the board cover the cost for an associate membership to the Buckeye Association of School Administrators for Kim Pittser at a cost of \$450.00.

Agreement: (See Exhibit A.) The superintendent recommended that the board approve an agreement between Western Kentucky University College of Health and Human Services and Miami Trace Local Schools in order for Mrs. Michelle Myers to complete a speech pathology internship during the spring semester (January 15 - May 24, 2019).

Agreement: (See Exhibit B.) The superintendent recommended that the board approve an agreement with Scenic Projections for “Broadway Media Distribution” for screen projecting rentals for the musical “Annie Jr.” at the middle school.

Contract: (See Exhibit C.) The superintendent recommended that the board approve the contract with MTI Productions for the licensing fees for the production of Disney’s “The Little Mermaid” at the high school.

Fee Collections: The superintendent recommended that the board approve Bruce Bennett to collect a \$70.00 fee for FFA jackets.

Agreement: (See Exhibit D.) The superintendent recommended that the board approve an agreement between the district and ACT, Inc., and the Ohio Department of Education in order for MT students to take the ACT WorkKeys Online Assessment.

Contract: (See Exhibit E.) The superintendent recommended that the board approve a contract with the Fayette County Fair for booth rental on July 15, 2019 - July 20, 2019.

OSBA Membership Dues: The superintendent recommended that the board approve the OSBA membership dues in the amount of \$6,606.00 for January 1, 2019 – December 31, 2019.

The board president inquired if there was a motion to approve the items on the consent agenda.

Motion 19/04: Mr. Miller moved to approve the items on the consent agenda. Mr. Dawson seconded the motion.

Roll Call: Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes. Motion carried.

REGULAR AGENDA

Financial Reports: (See Exhibit F.) The treasurer recommended board approval of the December, 2018, Financial Reports.

Motion 19/05: Mr. Kirkpatrick moved to approve the financial reports. Mr. Dawson seconded the motion.

Roll Call: Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes. Motion carried.

Return of Advance: The treasurer recommended that the board approve a return of advance in the amount of \$13,089.53 from the permanent improvement fund for high school improvements (003/9014) back to the general fund.

Motion 19/06: Mr. Miller moved to approve the return of advance. Mr. Henry seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

Service Fund: The treasurer inquired if the board desired to establish a service fund at \$2.00 per pupil pursuant to Ohio Revised Code 3315.15 and informed the board that as of December, 2018, the enrollment was 2,596.

Motion 19/07: Mr. Kirkpatrick moved to establish the service fund at \$2.00 per pupil. Mr. Dawson seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

MTHS Marching Band Trip: Mr. Rob Enochs provided information to the board on a proposed marching band trip to Disney World for the spring of 2020. Board members requested additional information regarding the financial support by the band boosters and marching band fundraisers to bring the cost down for students.

Revised 2019 Board Meeting Dates: (See Exhibit G.) The superintendent recommended that the board approve the revised 2019 board meeting dates as presented.

Motion 19/08: Mr. Henry moved to approve the meeting dates as presented. Mr. Kirkpatrick seconded the motion.

Roll Call: Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes. Motion carried.

Administrative Reports:

A. Business Manager Report – Mr. Bill Franke

Mr. Franke requested board approval to seek bus bids.

Motion 19/09: Mr. Miller moved to approve the solicitation of bus bids. Mr. Dawson seconded the motion.

Roll Call: Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes. Motion carried.

B. Assistant Superintendent Report – Mrs. Kim Pittser

C. Superintendent Report – Mr. David Lewis

Future Board Meeting Dates:

A.	January 28, 2019	Miami Trace Board Office	5:30 P.M
B.	February 11, 2019	Miami Trace Board Office	5:30 P.M.
C.	February 25, 2019	Miami Trace Board Office	5:30 P.M.
D.	March 11, 2019	Miami Trace Board Office	5:30 P.M.

Board Members Reports

Presentation: (See Exhibit H.) Josh Predovich from SHP Leading Design provided three options to the board of education for stadium bleachers and campus-related projects. Mr. Predovich explained that if the board wished to have the stadium available for the next fall season, the board needed to determine the number of seats for the stadium in order to move forward with construction. Mr. Predovich stated that decisions regarding other items listed in the options could wait until a later date.

Motion 19/10: Mr. Henry moved to approve 2,400 seats as listed in Option 3, excluding any other new facilities as listed in the option. Mr. Kirkpatrick seconded the motion.

Roll Call: Mr. Miller, no; Mr. Andrews, yes; Mr. Dawson, no; Mr. Henry, yes; Mr. Kirkpatrick, yes. Motion carried.

Public Participation: None.

Adjournment:

Motion 19/10: Mr. Kirkpatrick moved to adjourn the meeting. Mr. Dawson seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

7:13 p.m.

President

Treasurer/CFO