

MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING

Monday, February 11, 2019

These minutes have been approved by the Board of Education.

MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION OFFICE

5:30 P.M.

Call to Order

Pledge to Flag

Roll Call:

Charlie Andrews, President
Bruce Kirkpatrick, Vice President
Rob Dawson
Mike Henry
David Miller

Others Present:

Dave Lewis	Superintendent
Kim Pittser	Assistant Superintendent
Debbie Black	Treasurer/CFO
Bill Franke	Business Manager
Bryan Sheets	MTHS Assistant Principal

Mission Statement of Miami Trace: To provide a quality educational environment with opportunities and relationships that prepares students for future success.

Public Participation: None.

Agenda Changes: The board president informed the board of the following changes to the agenda: (1) move employment of Todd Kirkpatrick to regular agenda, (2) add consideration of a memorandum of understanding to the consent agenda and (3) add discussion on property valuation consideration to the regular agenda.

Agenda Adoption: The board president inquired if there was a motion to approve the agenda with the stated changes.

Motion 19/18: Mr. Henry moved to adopt the agenda with the changes. Mr. Kirkpatrick seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

CONSENT AGENDA

Minutes: The minutes for the January 28, 2019, regular meeting were submitted for approval.

Employment: The superintendent recommended that the board approve the following individuals to be employed as indicated:

- A. Classified: (2018 – 2019 School Year)
 - 1. Katy Zink – Substitute Central Office Secretary for the treasurer’s department for the remainder of FY19 and for FY20
 - 2. Cheryl Woolever – Assignment: 8 hour/12 month Assistant Custodian at MTHS, Step 3, effective February 12, 2019
- B. Addition to High School Game Management List: (2018 – 2019 School Year)

The superintendent recommended that the board approve the request from Mr. Hammond to add the State Duals Meet Manager @ prevailing minimum wage retroactive to 2/2/19 to the Game Management List
- C. CORE Specialists for the ACT Boot Camp: (2018 – 2019 School Year)
 - 1. Ryan Barnard
 - 2. Mallory Bihl
 - 3. Caitlin Francis
 - 4. Al Jones
 - 5. Shari West
- D. Supplementals/Pupil Activity: (2018 – 2019 School Year)
 - 1. Craig Campbell – High School Musical Technology Assistant
 - 2. Rob Smith – Paid Head Baseball Coach
 - 3. Matt Platt – Paid Assistant Baseball Coach
 - 4. Joe Henry – Paid Head Softball Coach

Volunteers: The superintendent recommended that the board approve the following volunteers:

- A. Elementary: (2018 – 2019 School Year)
 - 1. Russell Bernard – Elementary
- B. High School: (2018 – 2019 School Year)
 - 1. Tracy Owens – High School
- C. Athletics: (2018 – 2019 School Year)
 - 1. Jeremy Blair – Volunteer Assistant High School Baseball Coach
 - 2. Bobby Gentry – Volunteer Assistant High School Baseball Coach
 - 3. Chasity Thomas – Volunteer Assistant Softball Coach
 - 4. Shawn Grooms – Volunteer Assistant Softball Coach

Plan Document & Agreement: (See Exhibit A.) The treasurer recommended board approval of the IRS Pre-Approved Plan Document & Agreement for the Miami Trace Local School District 403 (B) Retirement Plan retroactive to August 6, 2018.

Change Order: The superintendent recommended that the board approve a change order to Ruscilli Construction for \$66,740.71 for additional cement stabilization for the new high school front driveway loop.

Bus Purchase: The superintendent recommended that the board approve the purchase of one 59-passenger-lift bus at a cost of \$101,215.00 and two 77-passenger conventional school buses at a cost of \$86,911.00 each from Rush Truck Centers of Ohio. The total cost is \$275,037.00.

Use of Facilities: The superintendent recommended that the board approve the use of facilities requests:

- A. Request from Dawn Howard (After Prom Committee) to use the elementary cafeteria, gym and restrooms near gym on April 27, 2019, from 10:30 p.m. to April 28, 2019, at 10:00 a.m. for the After Prom
- B. Request from Krissy Cooper to use the elementary cafeteria on March 10, May 5 and June 9, 2019, from 1:00 to 2:15 p.m. for 4-H meetings
- C. Request from Richard Matthews to use the elementary cafeteria and kitchen on May 31, 2019, for set up and June 1, 2019, until 10:00 p.m. for the Jeffersonville Alumni

Donation: The superintendent recommended that the board approve the following donations:

- A. Donation received from Pat Catan's valued at \$12.98 of the yellow ribbon for the Dedication Ceremony ribbon cutting for the new high school
- B. \$25.00 from an anonymous person to the MTHS Vocal Music Fund
- C. \$10.00 from Dan Brown to the MTHS Vocal Music Fund
- D. \$40.00 from Michael & Natasha Black to the MTHS Vocal Music Fund
- E. \$15.00 from Sharon West to the MTHS Vocal Music Fund
- F. \$40.00 from Sarah Rose to the MTHS Vocal Music Fund
- G. \$200.00 from the MT Athletic Boosters to the MTHS Color Guard
- H. \$500.00 from MT Band Boosters to the MTHS Band
- I. \$7,464.00 from MT Athletic Boosters to the MTHS Athletic Fund
- J. \$205.00 from MT Athletic Boosters to the MTHS Boys Soccer Fund
- K. \$400.00 from MT Athletic Boosters to the MTHS Wrestling Fund

Fees: The superintendent recommended that the board approve a baseball equipment fee in the amount of \$56.00 per participant.

Memorandum of Understanding: (See Exhibit B.) The superintendent recommended that the board approve a memorandum of understanding with the Miami Trace Non-Certified Education Association.

The board president inquired if there was a motion to approve the items listed on the consent agenda.

Motion 19/19: Mr. Miller moved to approve the items on the consent agenda. Mr. Dawson seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

REGULAR AGENDA

Financial Reports: (See Exhibit C.) The treasurer recommended that the board approve the January, 2019, Financial Reports.

Motion 19/20: Mr. Kirkpatrick moved to approve the financial reports. Mr. Henry seconded the motion.

Roll Call: Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes. Motion carried.

Change Funds: The treasurer recommended that the board approve change funds in the amount of \$1,200.00 for the MTMS musical and \$1,500.00 for the MTHS musical with Teresa Streitenberger as custodian for both change funds.

Motion 19/21: Mr. Miller moved to approve the change funds and custodian. Mr. Dawson seconded the motion.

Roll Call: Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes. Motion carried.

Property Tax Valuations: The treasurer inquired if the board wanted the district's legal counsel to review the 2018 property valuations in order to determine if there are any complaints necessary for the Board of Revisions. There was no motion to perform the services.

Administrative Reports:

A. Business Manager Report – Mr. Bill Franke

Mr. Franke informed the board of the bid results for the grandstand and press box. The published estimate was \$905,000.00, and the bids received were as follows: (1) Sightlines, \$823,191.00, (2) I Mark Sports, \$910,650.00 and (3) Farnham, \$1,200,000.00. Mr. Franke requested board approval to award the bid for the grandstand and press box to Sightlines contingent on successful completion of all bid requirements.

Motion 19/22: Mr. Kirkpatrick moved to provide conditional approval as requested. Mr. Henry seconded the motion.

Roll Call: Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes. Motion carried.

B. Assistant Superintendent Report – Mrs. Kim Pittser
C. Superintendent Report – Mr. David Lewis

Future Board Meeting Date:

A.	February 25, 2019	Miami Trace Board Office	5:30 P.M.
B.	March 11, 2019	Miami Trace Board Office	5:30 P.M.
C.	March 25, 2019	Miami Trace Board Office	5:30 P.M.
D.	April 8, 2019	Miami Trace Board Office	5:30 P.M.

Employment: The superintendent recommended that Todd Kirkpatrick be employed as a paid assistant softball coach for the 2018-2019 school year.

Motion 19/23: Mr. Henry moved to approve the employment. Mr. Miller seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, abstain; Mr. Miller, yes. Motion carried.

Board Members Reports

Public Participation: None.

Adjournment: The board president inquired if there was a motion to adjourn the meeting.

Motion 19/24: Mr. Kirkpatrick moved to adjourn the meeting. Mr. Dawson seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

6:05 p.m.

President

Treasurer/CFO