

**MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

**REGULAR MEETING**

**Monday, December 10, 2018**

(These minutes have not been approved by the Board of Education.  
Approval will be considered at the next Board meeting.)

**MIAMI TRACE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION OFFICE**

**5:30 P.M.**

Call to Order

Pledge to Flag

Roll Call:

Mike Henry, President  
Charlie Andrews, Vice President  
Rob Dawson  
Bruce Kirkpatrick  
David Miller

Others Present:

Dave Lewis	Superintendent
Kim Pittser	Assistant Superintendent
Debbie Black	Treasurer/CFO
Bill Franke	Business Manager
Rob Enoch	MTHS Principal
Jason Binegar	MTMS Principal
Ryan Davis	MTES Principal
Debbie Southward	MTMS Assistant Principal & Athletic Director
Katie Abbott	Curriculum Director 6-12
Amy Boston	Curriculum Director K-5

Mission Statement of Miami Trace: To provide a quality educational environment with opportunities and relationships that prepares students for future success.

Public Participation: None.

Winners Circle: The board recognized Debbie Southward, MTMS Assistant Principal & Athletic Director, for being inducted into the 2018 Niagara Falls Athletic Hall of Fame.

Agenda Adoption: The board president inquired if there was a motion to adopt the agenda.

Motion 18/154: Mr. Kirkpatrick moved to adopt the agenda. Mr. Dawson seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

CONSENT AGENDA

Minutes: The minutes for the November 19, 2018, regular meeting were submitted for approval.

Employment: The superintendent recommended that the board approve the following individuals to be employed as indicated:

- A. Change of Assignment:
  - 1. Troy Dunkle from an 8.0 hour/12 month Assistant Custodian at MTES, Step 5, to 8.0 hour/12 month Campus Facilities Groundskeeper, Step 5, effective 1/2/19.
- B. Stipend:

The superintendent recommended that Lyndsey Mincey be approved for a stipend in the amount of \$300.00 to be paid from the Elementary Student Council Fund for painting of a wall mural in the Miami Trace Elementary School.
- C. Classified: (2018 – 2019 School Year)
  - 1. Sandra King – Substitute Cook
- D. Game Management Middle School: (2018 – 2019 School Year)
  - 1. Olivia Fliehman to run the clock and to be paid minimum wage

Volunteer: The superintendent recommended that the board approve Jarrett Gary as a Miami Trace Elementary School volunteer.

Partial Return of Advance: The treasurer recommended board approval of a partial return of advance of \$10,000.00 from the permanent improvement fund for high school improvements (003/9014) back to the general fund.

Use of Facility: The superintendent recommended that the board approve the request from Ben Ackley to use the elementary gym on January 5, 12, 26, and February 2, 9, 10, 16, 2019; Saturdays 8:00 a.m. – 5:00 p.m. and Sundays 1:00 p.m. to 7:00 p.m. for the youth basketball program.

Modify Work Calendars: The superintendent recommended that the board approve modifying the following work calendars:

- A. HS Secretary Work Calendar #5 by changing December 20 and 21, 2018, to non-work days and making June 26 and 27, 2019, as paid work days.
- B. HS Secretary Work Calendar #6 by changing December 20 and 21, 2018, to non-work days and making June 12 and 13, 2019 as paid work days.

Kiddie Cheer Camp: The superintendent recommended that the board approve the Kiddie Cheer Camp on January 14, 15, & 16, 2019, at the elementary school gymnasium from 4:00 – 5:15 p.m., at a cost of \$35.00 for grades K-5. The game date is January 19, 2019.

Client Agreement for E-Rate Funding Consulting Services Contract: (See Exhibit A.) The superintendent recommended that the board approve a contract with Strategic Management Solutions for E-Rate Funding of Category Two consulting services for funding year 2019 and authorize Amy Gustin to sign the contract for the services.

Transportation Contract: (See Exhibit B.) The superintendent recommended that the board approve a transportation contract for the 2018 – 2019 school year with Community Action Commission of Fayette County for Student SSID# KL7616602 and requested authorization for the superintendent and treasurer to execute the contract.

DJ Contract: (See Exhibit C.) The superintendent recommended that the board approve the DJ contract with Yellowbud Productions on March 15, 2019, in the amount of \$200.00 at the elementary school.

Fees: The superintendent recommended that the board approve Mr. Stasko to collect the following fees:

- A. Solo and ensemble event not to exceed \$23.00
- B. Costume fee for the musical in the amount of \$25.00

K-2 Reading Camp: The superintendent recommended board approval for the following teachers to receive a stipend of \$3500.00 for the K-2 before school Reading Camp. The stipend plus all required benefits will be paid for by the Title VI-B Rural and Low Income Grant. Reading Camp will meet on Tuesday, Wednesday and Thursday mornings beginning the week of January 8, 2019, and continue through the week of May 13, 2019:

- A. Angy Trent
- B. Hannah Wilson
- C. Tammy Murry
- D. Alex DeWitt
- E. Melissa Steele
- F. Hannah Garringer
- G. Suzanne Arthur
- H. Tori Wilt
- I. April McCarty

Third Grade Reading Camp: The superintendent recommended board approval for the following teachers to receive a stipend of \$2200.00 for the 3<sup>rd</sup> Grade before school Reading Camp. The stipend plus all required benefits will be paid for by the Title VI-B Rural and Low Income Grant. Reading Camp will meet on Tuesday, Wednesday and Thursday mornings beginning the week of January 8, 2019 and continue through the week of March 25, 2019:

- A. Kayla Nibert
- B. Jackie Trimble
- C. Cassandra Phillips
- D. Jordan DeWitt
- E. Ashley Casto
- F. Christina Schingledecker
- G. Mallory Toops
- H. Karin Klontz
- I. Becky Barnard

Reading Camp Substitute: The superintendent recommended Rachele Kratzer to be approved as a substitute at a rate of \$25.00 per hour for the before school Reading Camp. All substitute costs including required benefits to be paid for out of the Title VI-B Rural and Low Income Grant.

Donations: (See Exhibit D.) The superintendent recommended that the board approve the donations per the attachment.

Agreement: (See Exhibits E & F.) The superintendent recommended that the board approve the User and Client Agreements with ShowTix4U services for the middle school and the high school musicals for tickets for the 2018 – 2019 school year.

Agreement: (See Exhibit G.) The superintendent recommended that the board approve the terms of the costume rental agreement with Looking4Costumes for the high school.

The board president inquired if there was a motion to approve the consent agenda items.

Motion 18/155: Mr. Miller moved to approve the consent agenda items. Mr. Andrews seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

REGULAR AGENDA

Financial Reports: (See Exhibit H.) The treasurer recommended board approval of the November, 2018, financial reports.

Motion 18/156: Mr. Kirkpatrick moved to approve the financial reports. Mr. Dawson seconded the motion.

Roll Call: Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes. Motion carried.

Organizational Meeting: The superintendent recommended that the board approve the January 14, 2019, organizational meeting in the Miami Trace Local Schools District Board Office.

Motion 18/157: Mr. Andrews moved to approve the date of the organization meeting. Mr. Miller seconded the motion.

Roll Call: Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes. Motion carried.

Election of President Pro-Tem: The board president inquired if there was a motion to nominate a president pro-tem to chair the first part of the organizational meeting on January 14, 2019.

Motion 18/158: Mr. Dawson nominated Mr. Henry and Mr. Andrews seconded the motion and moved to close nominations.

Roll Call: Mr. Miller, yes; Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, abstain; Mr. Kirkpatrick, yes. Motion carried.

2019 Board Meeting Dates: (See Exhibit I.) The superintendent recommended that the board approve the 2019 board meeting dates as presented.

Motion 18/159: Mr. Kirkpatrick moved to approve the board meeting dates with a change of May 28, 2019, instead of May 27, 2019. Mr. Dawson seconded the motion.

Roll Call: Mr. Andrews, yes; Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes. Motion carried.

Administrative Reports:

- A. Business Manager Report – Mr. Bill Franke
- B. Assistant Superintendent Report – Mrs. Kim Pittser
- C. Superintendent Report – Mr. David Lewis

Future Board Meeting Date:

- A. January 14, 2019 Miami Trace Board Office 5:30 P.M.

Board Members Reports

Public Participation: None.

Adjournment: The board president inquired if there was a motion to adjourn the meeting.

Motion 18/160: Mr. Miller moved to adjourn the meeting. Mr. Kirkpatrick seconded the motion.

Roll Call: Mr. Dawson, yes; Mr. Henry, yes; Mr. Kirkpatrick, yes; Mr. Miller, yes; Mr. Andrews, yes. Motion carried.

6:24 p.m.

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President

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Treasurer/CFO