

Miami Trace Elementary

Parent Teacher Organization

September 14, 2016 Meeting Minutes

The meeting for the Miami Trace Elementary Parent Teacher Organization was called to order on September 14, 2016 at 4:40 in the Media room. Officers Hollie Terhune, Michelle Bennett, Rachel Vance, Becky Anderson, Kathy Berry were in attendance. MTES staff, Mr. Conroy was in attendance. Parents, staff and guests in attendance were Mrs. Murry, Alison Wylie and Tessa Hill.

1. Approval of the meeting minutes for May 20, 2016 will be postponed until the next PTO meeting.
2. Old Business:
  - a. The end of the year Root Beer Float event for the students was successful.
    - i. Kroger employees volunteered their time, the manager of Walgreens coordinated donations of pop from Coke and 7-Up and Wal-Mart donated a \$25 gift certificate that was used toward the purchase of ice cream. Multiple businesses around town donated cps, spoons and plastic gloves.
  - b. PTO officers met over the Summer to discuss fundraiser ideas.
  - c. The PTO provided a MTES staff breakfast on the first day of school.
3. New Business
  - a. Staff Requests
    - i. Staff did not present any requests.
  - b. Charleston Wraps Fundraiser begins September 16, 2016 and ends September 30, 2016.
    - i. 40% of sales are profit to the PTO
    - ii. Form orders will be shipped directly to the seller's home
    - iii. Online orders will be shipped directly to the customer
    - iv. The PTO discussed writing an announcement letter for the fundraiser. Kathy Berry agreed to draft a letter.
  - c. Carnival Discussion
    - i. Dates January-March. A date will need to be set at the next meeting.
    - ii. Subcommittees will be needed to assist the PTO officers for the following:
      1. Donations
      2. Food
      3. Games
        - a. Suggestions included having a hog show, pie in the face and purchasing votes to get a staff member to kiss a pig.
      4. Silent Auction/Auction Baskets
4. Michelle Bennet presented the Treasurer's Report

- a. Since the prior report expenditures of approximately \$1,800 funded the end of the year root beer floats, teacher appreciation week, staff breakfast and pencil pouches for all students.
  - b. The non-profit application is in process.
- 5. Adjourn
  - a. With there being no other business, Kathy Berry made a motion to adjourn. Rachel Vance provided a second. The meeting was adjourned at 5:18.