

Miami Trace Elementary

Parent Teacher Organization

May 10, 2016 Meeting Minutes *Corrected November, 2016*

The meeting for the Miami Trace Elementary Parent Teacher Organization was called to order on *May10, 2016* at 4:20 in the Media room. Hollie Terhune, Michelle Bennett, Becky Anderson, Kathy Berry and Mr. Conroy were in attendance.

1. Parent Involvement Plan (Exhibit A) and School-Parent Compact (Exhibit B)
  - a. Mr. Conroy presented the Parent Involvement Plan and the School-Parent Compact to the PTO. He reviewed the goals and strategies for the Parent Involvement Plan. We discussed several strategies that involve the PTO. The School-Parent Compact is part of the Elementary School Handbook.
2. Staff Requests – Staff have requested an additional \$30 for students who attended the COSI 2<sup>nd</sup> grade field trip. There were no objections.
3. Old Business
  - a. Elections for the 2016-2017 School Year were completed at the April 12, 2016 meeting and the officers are as follows: Hollie Terhune, President; Becky Anderson, Vice President; Michelle Bennett, Treasurer; Rachel Vance, Co-Treasurer and Kathy Berry, Secretary.
  - b. Teacher Staff Appreciation lunch was successful. Donations were appreciated and both the fruit salad and cookies ran out quickly.
  - c. Teacher Staff Appreciation gifts were passed out the week of May 2<sup>nd</sup>. The PTO received Thank You cards, and Teachers/Staff posted pictures and Thank You's on Facebook.
4. New Business
  - a. Root Beer/Orange Floats. The PTO discussed and agreed that floats will be given out on May 19 during lunch. We will request volunteers through the school and from Kroger. The following items are needed:
    - i. 60 gallons of vanilla ice cream
    - ii. 1400 cups
    - iii. 1400 spoons
    - iv. Paper towels
    - v. Loaned ice cream scoops
  - b. Fundraising ideas
    - i. Little Caesars
    - ii. Gift Wrap
    - iii. Online Fundraisers
    - iv. Carnival

1. Raffles
  2. 50/50 drawings
  3. Silent Auctions
  4. Basket Auctions
  5. Sand Art
  6. Bingo
  7. Mobile Petting Zoo
- v. The PTO discussed and agreed on scheduling a planning meeting over the summer to discuss fundraisers.
- c. Treasurers Report
- i. Michelle Bennet gave the treasurers report.
    1. The PTO exceeded the \$1,500 budget for Staff appreciation by \$178.73.
    2. The PTO balance is approximately \$5000 less than the same time last year.
  - ii. We discussed the largest expense – the Santa Shop and ways to make it less of an expense. Michelle indicated that WCH Schools brings in a Santa Shop, where the parents decide who the children shop for and how much they can spend on each person. The PTO decided that we would explore different ideas for the Santa Shop for next year.

With there being no other business, Hollie Terhune made a motion to adjourn. Kathy Berry provided a second. The meeting was adjourned at 5:18.