

Miami Trace Elementary

Parent Teacher Organization

October 12, 2017 Meeting Minutes

1. The meeting for the Miami Trace Elementary Parent Teacher Organization was called to order on October 12, 2017 at 6:25 pm. Officers Hollie Terhune, Becky Anderson, Michelle Bennett and Kathy Berry were present. Parents, community members and school staff attending included Keturah Bennett, Heather Deskins, Sarah Young, Tessa Hill, Andre Anderson and Nicole Fatica-Mavis.
2. The minutes for the September PTO meeting were presented. The minutes were approved with one grammatical correction. Motion: Michelle Bennett, Second: Heather Deskins.
3. Old Business
 - a. The treasurers report in November will include information on the fundraiser.
 - b. The local fire department will be providing fire safety training for first grade. The first-grade team is working with the fire department to work out all the details.
4. Treasurers Report
 - a. Michelle Bennett presented the treasurers report, which included an expenditure for BizTown, attended by 5th grade students. The ending balance is \$11,307. Michelle Bennett also was able to get several other local businesses to donate so that the 5th grade could attend BizTown after Huntington Bank, the original sponsor unexpectedly backed out.
5. New Business
 - a. Show of the Season is scheduled November 18, 2017 at the fairgrounds from 9-4. We will have flyers to put up at businesses to advertise. We will ask vendors to provide donations for raffles/baskets. We discussed using a food vendor, and decided that the chicken and noodles as well as the bake sale brings people out. We discussed asking student/teacher council to sell hot chocolate outside before opening. For next year we will need to look for a way to simplify the Show of the Season, there will also be a small increase in rental fees.
 - b. Santa Shop is tentatively scheduled for the week of December 12th. PTO members discussed limiting the Santa Shop choices, having two shops (free shop/paid shop). The discussion was tabled and the PTO will ask for Administrative input.
 - c. Santa pictures will be on December 12 or 14, based on availability.
6. Staff Requests
 - a. Many students are coming to school without headphones which are required. Letters and reminders have been sent home. The PTO agreed to look into purchasing some headphones for students.
 - b. The PTO discussed opportunities to set up Go Fund Me, PayPal, etc. accounts to raise funds for specific school related causes.
7. The meeting was adjourned at 7:35 pm

Motion: Hollie Terhune

Second: Becky Anderson