

Miami Trace Elementary

Parent Teacher Organization

February 22, 2018 Meeting Minutes

1. The meeting for the Miami Trace Elementary Parent Teacher Organization was called to order on February 22, 2018 at 6:19 pm. Officers Hollie Terhune, Kathy Berry, Becky Anderson and Rachel Vance were present. Ryan Davis, Sara Johnson, Shawna Chace, Justin Lanman and Nicole Fatica-Mavis also participated.
2. The PTO meeting minutes for November and December 2017 and January 2018 were reviewed and approved. Becky Anderson made the Motion and Shawna Chase provided a Second.
3. Old Business
  - a. Two skating parties have been completed and the PTO thanks everyone who volunteered and participated.
  - b. Recess equipment and headphones were delivered to the school. The PTO thanked the school for inflating the equipment.
4. Treasurers Report: In Michelle's absence, Hollie distributed the Treasurers Report, showing an ending balance of \$20,471.44.
5. New Business
  - a. The PTO discussed the difficulty getting enough volunteers to participate to run the Carnival. There was group consensus that instead of an afterhours Carnival, the PTO would provide games on field days for everyone to enjoy.
  - b. Staff/Teacher Appreciation Events are tentatively on the schedule as follows:
    - i. Breakfast, Friday March 16
    - ii. Lunch, April 12
    - iii. Gift Ideas: Pencil sharpeners, gift cards, gift baskets
6. Staff Requests
  - a. The purchase of five 8-foot white folding tables for miscellaneous uses was approved. A Motion was provided by Becky Anderson and Rachel Vance Seconded the Motion.
  - b. The purchase of art supplies for Literacy Night was approved. Kathy Berry provided a Motion and Becky Anderson Seconded the Motion.
  - c. The purchase Panther Praise award prizes to cover 15-20 prizes per week for the remaining 13 weeks of school was approved. A Motion was provided by Rachel Vance and Shawna Chase provided a Second to the Motion.
7. Adjourn
  - a. Rachel Vance gave a Motion to adjourn the meeting and Becky Anderson provided a Second.