



**Miami Trace Local School District**  
 3818 State Route 41 NW • Washington C.H., OH 43160  
 PH: (740) 335-3010 • FAX: (740) 335-1959  
<http://www.miamitrace.k12.oh.us>

## Certified/Licensed Employment Application

*Applicants must possess or qualify for a proper license with the Ohio Department of Education. All applicants must supply the following: official college transcript(s), a current resume, certificate/license, and Assessment results. An application is complete with these items.*

Please type or print in black ink

**Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Month                      Date                      Year

**Position Applied For:** \_\_\_\_\_

**Personal Information:**

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_ Cell Telephone \_\_\_\_\_ Email Address: \_\_\_\_\_

Are you authorized to work in the United States?     Yes     No

**Educational History:**

School Name	Location (city, state)	Major/Minor GPA	Graduated		Degree
			Yes	No	
<i>High School:</i>					
<i>College/Universities:</i>					

Pursuant to section 3319.39 of the Ohio Revised Code, any offer of employment will be contingent on the results of a criminal background check conducted by the Ohio Bureau of Criminal Identification (BCI). Any conviction or plea of guilty to the offenses listed in section 3319.39 (B) (1) of the Ohio Revised Code may bar the applicant's employment with the district.

Applicants are considered for all positions without regard to sex (including sexual orientation), religion, color, age, national origin, disability, race, ancestry, citizenship status, military status, genetic information, or any other legally protected category.

**Certification/Licensure:**

Give type/field and grade of certificates/licenses held. Enclose a copy of each.

---

---

---

**Technology Skills:**

---

---

---

**Work Experience in Education (most recent first):**

Position	School	Grade/Subject Taught	Dates	Immediate Supervisor

**Professional Status:**

Are you under contract for next year? \_\_\_ Yes \_\_\_ No                      Date available: \_\_\_\_\_

Reason for leaving present or last position:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total years teaching experience: \_\_\_\_\_                      Total years in Ohio: \_\_\_\_\_

**Professional Organizations:**

---

---

---

**Extracurricular/Coaching Activities:**

List any specific activities which you are willing to direct or coach. Please list any preparation or previous experience for each.

---

---

**Military/General Job Experience:**

If any, give branch service dates, alternative service experience (Peace Corps, Vista, Teacher Corps, etc.) \_\_\_\_\_ and or job related experience.

---

---

---

**References:** *Please list five (5) individuals who can attest to your professional qualifications, effectiveness, and abilities.*

Name and Title	Address	Phone Number

**Applicant's Statements:**

- Why did you want to become a teacher?

---

---

- What about teaching is most rewarding to you?

---

---

- How can you get students excited about learning?
- 
- 

- What approaches or techniques work best for you in teaching?
- 
- 

I certify that the information in this application is true and accurate to the best of my knowledge and belief.

I hereby authorize the Miami Trace Board of Education or its agents to conduct such investigations and to obtain such records (including criminal records) as the Board deems necessary and release all parties from all liability for any damage that may result from furnishing such information to Miami Trace Schools. I understand that giving false or misleading information, either oral or written, may result in denial or termination of my employment.

I also agree and acknowledge that, if hired, federal law requires me to provide Miami Trace Schools with appropriate identity and employment eligibility documents within three (3) days of hire; and if hired, thereafter when necessary to demonstrate continued compliance with the immigration laws. I acknowledge that, if hired, failure on my part to provide such documentation will result in termination.

I understand that Ohio public records laws may mandate disclosure of applicant and employee information by the school district. I agree to accept the provisions of the appropriate school employees' retirement system of Ohio and to comply with all rules and regulations of the Miami Trace Local School District. I understand that this is an application for employment and that no offer of employment is being made at this time.

By signing below I acknowledge that I agree with all the above terms and conditions.

---

Signature

---

Date

2/1/16